



PRECISE SYSTEMS CONFERENCING CENTER FEE STRUCTURE

CONFERENCE ROOM	CAPACITY	RENTAL DURATION	COST
CURTISS NORTH/SOUTH	126	4 HOURS	\$650.00
		FULL DAY	\$1,000.00
CURTISS NORTH CURTISS SOUTH ARMSTRONG NORTH ARMSTRONG SOUTH SCULLY WRIGHT (AS SEPARATE MEETING SPACES)	43/43/33/32/20/30	4 HOURS	\$375.00
		FULL DAY	\$550.00
ARMSTRONG NORTH/SOUTH	65	4 HOURS	\$500.00
		FULL DAY	\$750.00
GLENN (BOARD ROOM)	17	4 HOURS	\$425.00
		FULL DAY	\$600.00

AMENITIES	COST
AUDIO/VISUAL EQUIPMENT	\$75.00
CONFERENCE LINE	PAY BY USAGE
VTC	PAY BY USAGE
COPIES/PRINT PER PAGE	\$0.03 (BLACK AND WHITE), \$0.05 (COLOR)
BREAKFAST - CATERED	CONTACT OUR CONFERENCING CENTER FOR ESTIMATE
LUNCH - CATERED	CONTACT OUR CONFERENCING CENTER FOR ESTIMATE
BREAKFAST SERVICE	\$50.00 A DAY ADDED TO ROOM RENTAL
LUNCH SERVICE	\$50.00 A DAY ADDED TO ROOM RENTAL

TO HOST AN EVENT AT PRECISE SYSTEMS CONFERENCING CENTER, PLEASE CONTACT RECEPTIONIST@GOPRECISE.COM.

Precise Systems has a 48 hour cancellation/rescheduling policy. If a reservation is missed or canceled with less than 48 hours' notice, there will be a \$225 charge. Precise Systems understands that plans can suddenly change, but the company cannot absorb the responsibility of last minute cancellations.

This policy is in effect regardless of the reason for the cancellation.